**Job Title: Country Manager**

**Grade : E**

**Reports to : Senior Programme Manager**

**Location: Burundi – Bujumbura**

**Role Purpose:**

The Country Manager is responsible for the implementation of WISH 2 activities in their respective country. They will lead the coordination of in-country partners (physical and remote) and are responsible for putting together coordinated annual work plans and assessing progress against milestones. The Country Manager will be the focal person and programme representative to the Ministry of Health and other key stakeholders such as UNFPA, other agencies involved in the SRHR sector and to the donor.

The Country Manager will act as the focal point for communication with the UK Embassy in country as well as key focal points within the Ministry of Health, and relay discussion with key hub team members as needed. The Country Manager will advise country partners on programme implementation matters, when needed provide technical and programmatic assistance, proactively resolve problems and act as the interlocutor across all outputs of the WISH 2 programme. The Country Manager will be responsible for facilitating in-country visits of the senior management team and other hub team members, FCDO field visits, and third-party monitoring visits.

**Context of Role:**

WISH 2 (Women’s Integrated Sexual Health) is one of three components of the overarching WISH Dividend programme procured by the UK Foreign, Commonwealth, and Development Office (FCDO). This programme is central to delivering the UK’s priorities on empowering women and girls as set out in the International Development Strategy, the UK’s strategic approach to sub-Saharan Africa and the International Women and Girls Strategy.

WISH2 is structured into two geographic Lots, With IPPFAR serving as the prime implementer for Lot 2 which covers Burundi, Ethiopia, Madagascar, Somalia, South Sudan, Sudan, and Zambia.

**Deliverables**:

* Implement annual workplans with country teams, monitoring their progress against milestones and taking corrective action where delivery drops below required levels.
* Advise consortium partners and Member Associations on any significant changes to key country policies and priorities.
* Collaborate with the M&E team on the procurement of a qualified local data collection agency to conduct the annual client exit interviews.
* Review Member Associations and consortium partners mitigation measures to ensure they are appropriate to the programmatic risks involved.
* Roll out capacity building training for Member Associations, evaluating impact and providing feedback that strengthens training materials.
* Evaluate the quality of country data returns to ensure they meet agreed metrics.
* Monitor work product completion as required by the workplan.
* Facilitate coordination, planning and progress of key activities meetings between country teams, Member Associations and consortium partners.
* Align activities to maximise potential synergies and encourage efficient cross-working between partners.
* Serve as the link between the country programme and the WISH 2 hub for various technical, operational, financial, and administrative needs as well as sharing progress, achievement, success stories, challenges, feedback, tools etc.
* Troubleshoot delivery issues with consortium partners, escalating significant risk areas to the Senior Programme Manager for reporting.
* Organise in country visits from stakeholders, facilitating access to delivery activities that showcase the work of the programme.
* Act as the in country focal point for FCDO UK Embassy staff, the Ministry of Health and other stakeholders.

**Reporting/Management Responsibility:**

None.

**Expertise:**

* An advanced degree (Master’s level or equivalent) in public health or a related discipline.
* Extensive experience working in global health or development programmes in country with preferred experience directly implementing SRHR/FP programmes.
* Excellent project management and coordination skills and experience, particularly with regards to programme quality, financial management, risk management, and donor compliance, with a proven track record in these areas.
* Proven experience in coordination and liaison roles for projects implemented by multiple partners.
* Proven experience in managing partnership with government bodies such as MoH, MoG.
* Proven ability to manage multiple, complex and often competing tasks/projects.
* Networking skills and relationship building skills, and excellent abilities to collaborate effectively with a wide range of stakeholders in a multi-partner consortium.
* Outstanding written and verbal communication skills.
* Experience working in matrix organisations.

**Skills:**

* Excellent interpersonal skills.
* Excellent verbal and written communication skills.
* Excellent project management skills including experience of reporting to donor agencies.
* Strong leadership skills including the ability to effectively engage a range of stakeholders.
* Excellent time management skills able to meet tight deadlines.
* Fluent in both French and English.
* Excellent IT skills

**Your Ethos:**

* Demonstrate an understanding of and commitment to safeguarding in a local and international context.
* Demonstrates ability and willingness to work in a diverse, multicultural, multilingual and intergenerational environment that is anti-racist and respectful of others.
* An intersectional (pro) feminist passionate about sexual reproductive health care rights + justice, including safe abortion.
* Supportive of people’s rights regardless of sexuality or gender identity/expression and supportive of workers’ rights and access to health care in sex work.

Please note that IPPF is not registered as a legal entity in Burundi. Therefore, the incumbent will be engaged through an Employee of Record (EOR) arrangement, in compliance with local labor laws and regulations.

**HOW TO APPLY**

Interested individuals should fill the application form attached below and submit a 1-page cover letter to: [WISH2Recruitment@ippf.org](WISH2Recruitment%40ippf.org%C2%A0)with the job position you are applying for as the subject of the email by **3rd April 2025**.**Please note that IPPFAR will not consider applications that are not done in the requested format.**

IPPF is an equal-opportunity employer. As a leading global human rights organization focused on equality, empowerment, ending discrimination, and poverty eradication, we internally reflect social justice principles. We, as IPPF, strongly oppose racism in all its forms and resolutely go for a cultural change that will shift the existing imbalances in power and process.

Applications are particularly encouraged from women, persons living with disability, and candidates openly living with HIV.

*IPPF has​ been made aware of various fraudulent vacancy announcements circulated via e-mail from websites falsely stating that they are issued by or in association with IPPF.  These correspondences, which may seek to obtain money from the recipients of such correspondence are fraudulent and IPPF does not charge a fee at any stage of the recruitment process (application, interview, meeting, processing, training or any other fees).*

IPPF is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all employees, volunteers, contractors and partners to share this commitment. Anyone employed with IPPF agrees to sign and adhere to IPPF’s Code of Conduct and Safeguarding (Children and Vulnerable Adults) Policy.